

# *Te Rūnanganui o Ngāti Hikairo*



*Kāwhia Moana  
Kāwhia Kai  
Kāwhia Tāngata*



## **POSITION DESCRIPTION**

<b>POSITION:</b>	Iwi Researcher
<b>RESPONSIBLE TO:</b>	Project Manager
<b>DIRECT REPORTS:</b>	Nil
<b>FINANCIAL:</b>	Nil
<b>TERM:</b>	12-month Fixed Term Contract (hours negotiable)
<b>REMUNERATION:</b>	To be negotiated

## **ORGANISATION ENVIRONMENT**

Te Rūnanganui o Ngāti Hikairo was established in 1995 to provide governance for the iwi. Te Rūnanganui o Ngāti Hikairo oversees the iwi vision, strategies, and activities. Our vision is set out in detail in appendix 1 which captures the aspirations of our tupuna and their view of the future for our people. Te Runanganui o Ngāti Hikairo is accountable to the iwi members.

Te Runanganui o Ngāti Hikairo is committed to achieving this vision by creating opportunities to build the stronger economic, social, and cultural aspirations for Ngāti Hikairo people. The key priorities of focus for Te Runanganui o Ngāti Hikairo are to:

- Maintain and preserve the mana Motuhake o Ngāti Hikairo;
- Support and assist the members – hapū, whānau, marae; and
- Provide benefits for both the present and future members of Ngāti Hikairo iwi

Te Runanganui o Ngāti Hikairo are in the process of working through options for the negotiation of the iwi's treaty settlements which includes the Takutai Moana (Marine and Coastal Area) Act 2011 (MACA). Te Runanganui o Ngāti Hikairo have been granted the right to be heard in the High Court and will be building a legal case relating to mana whenua and mana moana for these court proceedings. This position will oversee the development of the research for the MACA evidence on behalf of Ngāti Hikairo.

## **PURPOSE OF POSITION (TE KAUPAPA Ō TE MAHI)**

The Researcher will collaborate with whanau, hapū and iwi experts and professional research experts to compile community-based knowledge of the Ngāti Hikairo history and ongoing occupation of the Takutai Moana. This knowledge will contribute to the evidence alongside of the Historian Research to the proceedings to the High Court.

## **WORKING RELATIONSHIPS (NGA HUITANGA MAHI)**

- Te Runanganui ō Ngāti Hikairo Executive Committee
- Ngāti Hikairo whanau, iwi and community experts relating to the MACA
- Te Runanganui ō Ngāti Hikairo MACA Historian
- Te Runanganui ō Ngāti Hikairo MACA Project Manager
- Relevant iwi MACA Researchers

### KEY ACCOUNTABILITIES (NGA KAWENGA TAKOHANGA)

The key accountabilities of the Researcher role are:

#### Strategy

- To explore contemporary and traditional knowledge of iwi and hapū of Ngāti Hikairo.
- Develop and implement a research strategy that identifies data and knowledge gaps within Ngāti Hikairo in relation to MACA and seek to close these gaps through high quality research partnerships.
- Ensure sound, transparent processes and systems are developed and maintained within the research including monthly reporting to the Project Manager of progress and completion of monthly activities.

#### Facilitation

- Work with hapū and iwi of Ngāti Hikairo, and others, to understand and undertake research and development opportunities.
- To coordinate research activity for the Ngāti Hikairo MACA research.

#### Research and Analysis

- Complete high quality and comprehensive research and analysis that centres Ngāti Hikairo and its people.
- Contribute to the drafting of relevant documentation, including research reports and briefing papers.
- Develop and apply innovative tools and systems to lift the efficiency and productivity of the research programme.

#### Engagement

- Provide feedback to the iwi whanui and to the Runanga as required
- Provide regular updates to the historian and Project Manager to support evidential requirements for the hearings.
- Engagement as necessary with Runanga legal representation.

### Cultural Competence

- Proactive participation in cultural activities to deepen knowledge, skills, and abilities in Ngāti Hikairo, use of te reo Māori and to support Hikairo kaupapa.
- Demonstrate behaviours in alignment with the Ngāti Hikairo values and seek support and guidance to ensure these are upheld.

### Health and Safety

- Comply with health and safety policies, procedures, and workplace standards.
- Ensure all accidents, incidents & near misses are recorded and reported by the end of the working day to management.
- To assist in systematically identifying hazards and develops effective controls.

### Additional Requirements

- Undertake additional duties as directed by the employer

## PERSON SKILLS AND EXPERIENCES (NGA PUKENGA ME NGA WHEAKO)

### The skills and experience required for this position are:

- Excellent academic writing and verbal communication skills, placing a high personal value on quality and accuracy.
- The ability to write quality research in collaboration with the historian.
- Knowledge of and commitment to Ngāti Hikairo tribal structures, relationships, and processes.
- Knowledge of te reo and tikanga necessary to fulfil the role.
- Experience working with the Treaty of Waitangi and ability to apply to the work of Te Rūnanganui o Ngāti Hikairo.
- Ability to plan, organise and achieve work targets and to report at regular intervals on outcomes related to milestones.
- Capacity to work enthusiastically and constructively with the Rūnanga Executive.
- Readiness to be delegated key tasks and positively respond to direction.
- Ability to travel.
- A commitment to excellence in research.
- Political astuteness and the ability to identify and provide mitigation strategies to manage risk
- Advanced user of Word, PowerPoint, Excel and Outlook and online facilities such as Google docs and Zoom.
- Experience in showing discretion and upholding confidentiality.
- Confident and professional communicator, able to liaise effectively with a range of people working in a wide range of environments.
- Well organised, able to determine priorities and work to deadlines.
- Innovative, solution-focused and a high level of initiative.

**TE RUNANGANUI Ō NGĀTI HIKAIRO**

**NGĀ MOEMOEĀ (VISION)**

Ko Pirongia Te Maunga.  
Ko Kāwhia Te Moana.  
Ko Waipapa Te Marae.  
Ko Hikairo Te Tangata  
Tihei Mauriora.

Ko to tatou kaihangā ngā whakamoemiti ki ā ia.  
Ki to tatou Arikinui ā Tūheitia Potatau Te Wherowhero ngā honore nui ki aua, ā ki tōna hoa rangātira,  
me to rāua whanau, a tatu iho hoki ki te kaahui ariki nui tonu.  
Ki ō tatou tupuna kua wheturangitia, nā rātou hoki ēnei taonga tukuiho, i whakarere mai mā  
tātou hei tiaki mō ngā whakatupuranga e piki mai nei.  
Ki ā ratou.  
Kei te mihi, kei te mihi, kei te mihi  
Ki ā tātou, ā rātou uri, kanohi ora ō rātou,  
Tēnā koutou, Tēnā koutou, Tēnā tatou katoa

The desired future for Ngāti Hikairo will be achieved when most of our iwi, through their own endeavours, are able to enjoy a quality of life where;

- Their mauri or spiritual essence is strong and Vibrant;
- They have fully developed their intellectual, emotional, and physical well-being;
- They are conversant, secure, and pro-active participant, in all facets of social, cultural, economic, and political life;
- The whanau, hapu, Iwi, and the marae have become the basis for their collective cultural, social, and economic development as it was traditionally;
- They are comfortable and competent in both the Maori and pakeha societies;
- They are well educated to realise their full potential in the rapidly changing modern society;
- Their whanaungatanga has been rejuvenated and developed to the extent that the whanau has become the focus and the major family support unit;
- They are fully employed, their resources are properly utilised and managed, they are financially secure;
- Their Maori identity, culture and values are widely understood and respected by all New Zealanders;
- The Treaty of Waitangi is properly honoured as a covenant between Maori and Pakeha and other New Zealanders; and
- They can have dignity and harmonious content with all people in the cultural, social, and physical environment they all share.